



6. Environmental declaration, premises

Follow-up of environmental adaptation of premises, this template is to be filled in by landlords who do not carry out systematic environmental work.

Event:	Time:
Place:	
Street address:	Postal address:
Contact person:	
E-mail:	Tel:

PRACTICAL ACTION

Award of an environmental diploma means that at least 75 % of the desired requirements relating to the event must be satisfied. Own solutions are awarded extra points outside the total number of relevant requirements.

GOODS AND SERVICES

		YES	NO	Comment
1.	We have a documented purchasing procedure that favours ethical and environmentally sound products and services.	<input type="checkbox"/>	<input type="checkbox"/>	
2.	We coordinate deliveries of goods and materials.	<input type="checkbox"/>	<input type="checkbox"/>	
3.	We use power from renewable energy sources ¹ .	<input type="checkbox"/>	<input type="checkbox"/>	
4.	We hire materials or re-use them several times.	<input type="checkbox"/>	<input type="checkbox"/>	
5.	We use refillable containers and packaging where possible.	<input type="checkbox"/>	<input type="checkbox"/>	
6.	We use only environmentally labelled ² substances for washing up, cleaning and laundry products and for soap.	<input type="checkbox"/>	<input type="checkbox"/>	
7.	We use only environmentally sound ³ disposable material.	<input type="checkbox"/>	<input type="checkbox"/>	
8.	We use environmentally labelled conference material, such as markers and whiteboard pens.	<input type="checkbox"/>	<input type="checkbox"/>	
9.	We use only environmentally labelled writing and copying paper and envelopes.	<input type="checkbox"/>	<input type="checkbox"/>	
10.	We use only environmentally labelled serviettes and kitchen paper.	<input type="checkbox"/>	<input type="checkbox"/>	
11.	Bags etc. to the participants are of environmentally adapted material ⁴	<input type="checkbox"/>	<input type="checkbox"/>	
Own solutions				
		<input type="checkbox"/>		
		<input type="checkbox"/>		

¹ E.g. green electricity contract

² Environmentally labelled with Nordic Ecolabel, Bra miljöval, EU Ecolabel or similar

³ Easily degradable and/or recycled or recyclable material. E.g. cardboard mugs.

⁴ Easily degradable and/or recycled or recyclable material. E.g. starch bag.



SERVING AND CATERING		YES	NO	Comment
12.	Meals contain organic ingredients ⁵ .	<input type="checkbox"/>	<input type="checkbox"/>	
13.	We serve organic coffee and milk.	<input type="checkbox"/>	<input type="checkbox"/>	
14.	Vegetarian dishes are offered.	<input type="checkbox"/>	<input type="checkbox"/>	
15.	Fish and shellfish served come from sustainable stocks ⁶ .	<input type="checkbox"/>	<input type="checkbox"/>	
16.	We use seasonal raw materials in food preparation.	<input type="checkbox"/>	<input type="checkbox"/>	
17.	We use fair trade foods.	<input type="checkbox"/>	<input type="checkbox"/>	
18.	We use only reusable mugs, cutlery, plates etc.	<input type="checkbox"/>	<input type="checkbox"/>	
19.	We have no portion packs for milk, butter, sugar etc.	<input type="checkbox"/>	<input type="checkbox"/>	
20.	We serve tap water instead of bottled water.	<input type="checkbox"/>	<input type="checkbox"/>	
Own solutions:		<input type="checkbox"/>		
		<input type="checkbox"/>		
WASTE		YES	NO	Comment
21.	We have taken action to reduce the total amount of waste.	<input type="checkbox"/>	<input type="checkbox"/>	
22.	We have clearly marked waste containers to facilitate sorting for restaurant/catering and visitors.	<input type="checkbox"/>	<input type="checkbox"/>	
23.	We use refillable mugs for take away.	<input type="checkbox"/>	<input type="checkbox"/>	
24.	We collect returnable bottles and cans for recycling.	<input type="checkbox"/>	<input type="checkbox"/>	
25.	We sort out all kinds of waste that arise from our activities (except food waste).	<input type="checkbox"/>	<input type="checkbox"/>	
26.	We sort out food waste for recycling	<input type="checkbox"/>	<input type="checkbox"/>	
27.	We use garbage bags of starch or recycled material	<input type="checkbox"/>	<input type="checkbox"/>	
Own solutions:		<input type="checkbox"/>		

DECLARATION

The information given above describes conditions in our business activities

Place and date

Environmental manager

⁵ Environmentally labelled e.g. with KRAV, Demeter, EU-organic or biodynamic. The proportion must be at least 30% (in kronor or number of products).

⁶ KRAV, MSC – or ASC-certified fish and shellfish, or green-marked in WWF fish list.



SVENSK MILJÖBAS

POINTS CALCULATION

Relevant points for the event = _____

Points obtained _____ + Own solutions _____ = Total points _____ $\frac{\text{Total points}}{\text{Relevant points}} = \text{_____ \%}$